

LIST OF DOCUMENTS

I. A list of documents required for the enrolment procedure to the doctoral school available for review within the closing dates specified in appendix 2 to the resolution:

- 1) identification;
- 2) a valid *Karta Polaka* (Polish Charter) – in case of a non-Polish citizen and a holder of *Karta Polaka*.

II. A list of documents required for the enrolment procedure to the doctoral school submitted by a candidate within the closing dates specified in appendix 2 to the resolution:

- 1) an application for admission to the doctoral school (a template of the application form is available in the IRK system);
- 2) a declaration that a candidate is not a doctoral student in any other doctoral school (a template of the declaration form is available in the IRK system);
- 3) an original, a duplicate or a copy certified as authentic of a master's diploma or an integrated master's diploma or a certificate of completion of the above-mentioned studies which contains the study result that shall be specified in the content of the diploma, and the information on the grading scale in the referring university¹;
- 4) cv with a description of candidate's research objectives and academic accomplishments made thus far (a template of the cv form is available on the doctoral school's website);
- 5) a potential supervisor's assessment with a description of candidate's research objectives and academic accomplishments made thus far with a decision of the appropriate dean regarding the possibility of executing the research project proposed by the candidate within the particular unit of the University of Gdańsk (a template of the assessment form is available on the doctoral school's website²);
- 6) a diploma or other document certifying that a candidate completed studies abroad, which is recognized, according to the regulations governing the nostrification of foreign diplomas/degree certificates or on the basis of an international agreement, as equal to a Polish diploma certifying the completion of master studies or integrated master studies - in case of a non-Polish candidate who completed studies abroad³;
- 7) a copy certified as authentic of a school-leaving certificate, a high-school diploma, a *matura* certificate, or a diploma certifying the completion of higher education, on the basis of which a candidate was admitted to the studies abroad (the completion of those studies is certified with a foreign diploma/degree certificate, which the candidate wishes to be recognized as equivalent to a Polish diploma) - in case of a non-Polish candidate or a candidate who completed studies abroad;
- 8) a declaration that the foreign diploma has not been previously the subject of any nostrification procedures at any Polish university – in case of a non-Polish candidate or a candidate who completed studies abroad;

¹ Graduates of the University of Gdańsk are exempt from the obligation to provide information on the grading scale.

² In case of applying to the doctoral school in more than one discipline of science, a candidate shall submit the assessment forms of potential supervisors who represent particular disciplines with the dean's decisions.

³ In case of a diploma issued by a foreign university, a candidate also submits a translation of the diploma into Polish.

9) documents certifying academic accomplishments and qualifications of a candidate, particularly copies of publications, a record certifying the amount of contribution to a co-authored publication, language certificates, documents certifying receiving research awards, completing an internship or participating in research clubs.

III. A candidate admitted to the doctoral school submits a personal data form to the Doctoral Schools Administration's Office within 7 days from the admissions results announcement (a template of the personal data form is available on the university website).