

**GUIDELINES ON FORMULATING THE PROGRESS REPORT ON THE COMPLETION OF EDUCATION PROGRAMME AND THE IMPLEMENTATION OF THE RESEARCH PLAN IN A PARTICULAR STUDY PERIOD**

§ 1.

A doctoral student formulates the progress report on the completion of education programme and the implementation of the research plan in a particular study period, hereinafter referred to as “the progress report”, according to the guidelines specified in sections 2–4:

§ 2.

The content of the progress report includes in particular:

- 1) a declaration of the completion of education programme in a particular study period certified by an employee of UG or MUG unit which oversees the doctoral school’s administration;
- 2) information regarding the implementation of the research plan, including the preparation of a doctoral dissertation, according to the schedule;
- 3) a justification of any modifications to the research plan if such are implemented after the research plan has been submitted within a deadline referred to in article 202 section 1 of the Act;
- 4) a justification which specifies the reasons for not implementing the research plan if it has not been implemented, and introducing rectifying solutions that shall ensure the implementation of the research plan.

§ 3.

The text of the progress report may not exceed 4000 characters.

§ 4.

A doctoral student shall enclose documents that certify the implementation of the research plan, including academic accomplishments and an advisor’s comprehensive assessment regarding the implementation of the research plan by a doctoral student.

§ 5.

1. Once the research plan is submitted within a deadline referred to in article 202 section 1 of the Act, in justified cases and in consultation with an advisor or advisors, a doctoral student may introduce changes into the plan. Such modifications shall be immediately submitted to the Director.
2. Sections 1–4 shall apply accordingly to introducing changes into the research plan.