

## Rules for the crediting of teaching practice by doctoral students in the Doctoral School of Natural Sciences of UG

1. PhD students studying in the Doctoral School of Natural Sciences are obliged to do teaching practice, as specified in the study program.
2. PhD students are obliged to take the following forms of credit for teaching practices
  - a. 30 hours of assistance during the first year
  - b. 180 hours of conducted classes during the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> year.
3. The form of credit referred to in point 2b. shall consist of conducting teaching classes independently. These classes result from study plans and are assigned by the Dean/Director of the institute.
4. Each form of credit shall be carried out under the supervision of a designated academic teacher, hereinafter referred to as the Supervisor. In the case of assistance, the Supervisor shall be the teacher to whose classes the assistance is assigned. The tutor of the conducted classes is:
  - a. the teacher conducting the lecture, if the assigned class is a problem class or laboratory for that lecture
  - b. the Dean/Director or his/her designee in other cases.
5. The Dean/Director may agree that the classes referred to in 2b. may be co-taught with a Supervisor. The maximum number of hours of such co-taught activities shall be 30.
6. The Dean/Director may agree to conduct classes other than those included in the study programs. These may include, for example, workshops or levelling activities for students. A maximum of 30 hours of such classes may be conducted.
7. With the consent of the Deans of the Faculties, the forms of credit listed in points 2b., 5 and 6 may be exchanged for other forms:
  - a. preparation of materials for classes,
  - b. preparation of instructions for experiments,
  - c. preparation of new classes,
  - d. tutoring.

Such substitution must be based on an actual need for the materials or activities in the above-mentioned points reported by the Supervisor. A maximum of 90 hours of practice can be credited this way.