

## **INSTRUCTIONS ON FORMULATING THE RESEARCH PLAN**

### § 1.

The research plan consists of three parts:

#### 1) Research objective

In this section a doctoral student defines a research problem that is supposed to be solved as a result of the carrying out the research, and formulates a research hypothesis. The content of this part of the research plan may not exceed 1000 characters. Additionally, a doctoral student introduces one or two key publications regarding the subject of research.

#### 2) Research significance

In this section a doctoral student presents the current state of knowledge of the research subject and justifies exploring this research, referring to its innovation and the impact of its results on the development of the subject, both in Poland and out of the country. The content of this part of the research plan may not exceed 1000 characters. Additionally, a doctoral student may introduce one or two key publications that will validate the significance of the research subject.

#### 3) Comprehensive work schedule

In this section a doctoral student establishes a specified work plan in the form of a table, which includes a doctoral dissertation schedule. A doctoral student formulates research tasks and their subject, along with the research methods that will be applied and the time frame in which particular tasks will be carried out.

The comprehensive work schedule also introduces the expected date of a doctoral dissertation submission.

Furthermore, a doctoral student also provides, in the form of a table, an estimation of the costs of preparing a doctoral dissertation in case the costs of performing research tasks are financed by:

- a) a supervisor or supervisors' funds,
- b) research grant funds,
- c) a doctoral student's employer,
- d) a doctoral student's own funds.

The cost estimation is approved by the holder of funds.

## DOCTORAL DISSERTATION SCHEDULE

Research task number	Name and short description of a research task	Expected year and semester of start and completion
Task 1.		
Task 2.		
Task 3.		
Task 4.		
Task N.		
Task N+1.*	I will participate in a scientific conference.	
Task N+2.*	The submission of a doctoral dissertation **	Date of doctoral dissertation submission (mm/yyyy):

\* **Obligatory task.**

\*\* *The submission of a doctoral dissertation constitutes the final step in doctoral school education (article 204 section 1 of the Higher Education and Science Act of 20 July 2018).*

## ESTIMATION OF COSTS OF PREPARING A DOCTORAL DISSERTATION

Research task number	Name and short description of a research task	Expected costs of task completion (type and amount of costs)	Source of funds (approved by the holder of funds **)	Signature of the holder of funds**
Task 1.				
Task 2.				
Task 3.				
Task 4.				
Task N.				
Task N+1.*	I will participate in a scientific conference.			

**\* Obligatory task.**

**\*\*** The holder of funds is a person or an organisational unit referred to in section 1 paragraph 3 (a-c), which provides a doctoral students with the funds for financing the costs of performing a particular research task. In case the costs are financed by a doctoral student personally, the holder of funds is the doctoral student.

## § 2.

The research plan is signed by a doctoral student and a supervisor. In case more than one supervisor is appointed, the plan is signed by a doctoral student and all of the supervisors.

## § 3.

In case an auxiliary supervisor is appointed, a doctoral student encloses an auxiliary supervisor's assessment regarding the research plan.

## § 4.

1. Once the research plan is submitted within a deadline referred to in article 202 section 1 of the Act, a doctoral student may introduce changes into the plan only in justified cases and in consultation with a supervisor or supervisors. Such modifications shall be submitted to the Director:
  - 1) no later than by 30 June of the academic year when the midterm evaluation is conducted;
  - 2) no later than by 15 January of the academic year when the midterm evaluation is conducted – if a doctoral student begins education in the summer semester.
2. Sections 1–3 shall apply accordingly to introducing changes into the research plan.

## § 5.

1. Once the midterm evaluation has been conducted, a doctoral student may, in particularly justified cases and in consultation with a supervisor or supervisors, introduce changes into the plan and submit it to the Director. The changes may include the following:
  - 1) doctoral dissertation schedule;
  - 2) estimation of costs of preparing a doctoral dissertation.
2. Sections 1–3 shall apply accordingly to introducing changes referred to in paragraph.