

**COMPREHENSIVE ENROLMENT REGULATIONS FOR DOCTORAL SCHOOLS IN THE ACADEMIC YEAR
2024/2025**

**DOCTORAL SCHOOL OF HUMANITIES AND SOCIAL SCIENCES
– FIELD OF HUMANITIES**

Admissions method

A competitive process on the basis of an interview and submitted documents

Admissions criteria

The maximum number of points to be achieved in the enrolment procedure: 100 pts.

I. FIRST STEP OF ENROLMENT

1. Points for the study results specified in a graduation diploma (max. 15 pts)*:

- a) very good – 13 pts;
- b) good plus – 8 pts;
- c) good – 3 pts.

Additional 2 points may be granted for the completion of second-cycle studies or long-cycle studies in a field of study corresponding with the discipline of science, which a candidate applies for in the doctoral school.

2. Academic accomplishments (max. 30 pts**):

- a) a reviewed scientific article in a journal included in the Ministry of Science and Education list, current on the day of the beginning of online registration in the IRK system:
 - for a scholarly article in a journal that has been awarded 70 or more points: one-author article – 13 pts, co-authored publication – 8 pts;
 - for a scholarly article in a journal that has been awarded fewer than 70 points: one-author article – 8 pts, co-authored publication – 5 pts;
- b) a scientific article in a reviewed academic journal not included in the Ministry of Science and Education list, current on the day of the beginning of online registration in the IRK system – 3 pts for each article;
- c) a reviewed scholarly monograph distributed by a publisher included in the Ministry of Science and Education list, current on the day of the beginning of online registration in the IRK system:
 - 20 pts for a monograph distributed by a level II publisher – 200 points (in case of a co-authored publication, 20/L points shall be granted, where “L” stands for the number of co-authors),
 - 14 pts for a monograph distributed by a level I publisher – 80 points (in case of a co-authored publication, 14/L points shall be granted, where “L” stands for the number of co-authors);
- d) a reviewed scholarly monograph distributed by a publisher not included in the Ministry of Science and Education list, current on the day of the beginning of online registration in the IRK system – 5 pts;
- e) a chapter in a reviewed scholarly monograph – 3 pts for each chapter;
- f) edition of a reviewed scholarly monograph – 3 pts for each edition;
- g) research project supervision (The National Centre for Research and Development - NCBiR, The National Science Centre - NCN, Foundation for Polish Science - FNP or The Ministry of Science and Higher Education - MNiSW) – 6 pts for each project;
- h) contribution to a research project on a contractual basis – 2 pts for each project (max. 6 pts).

* In case the study result in a graduation diploma is specified in a different manner or on a different scale than referred to in section 44 of the Regulations of Studies in the University of Gdańsk, the rules of foreign education systems provided by the centres belonging to the networks of: ENIC-NARIC (<https://www.enic-naric.net/>), Nuffic (<https://www.nuffic.nl/en>), Eurydice (<https://eurydice.eacea.ec.europa.eu/>) apply to calculating the study result according to the procedures governing University of Gdańsk.

** In case of publications referred to in paragraph I, subparagraph 2 (a to f), only accomplishments, which on the closing date for the submission of enrolment documents have been published within the last 5 years, including the year when the enrolment takes place, are accepted.

3. Other accomplishments (max. 5 pts): an academic award, participating in an academic association or research club, presenting a paper at a scientific conference, participating in the organization of a scientific conference, a foreign internship lasting at least 4 weeks, verified knowledge of a foreign language at a minimum C1 level, popular science publication or other accomplishments – 1 pt for each accomplishment.

II. SECOND STEP OF ENROLMENT

A candidate who does not submit the required documents in accordance with section 5 paragraphs 1-2 of resolution no. 4/24 of the UG Senate cannot be accepted to the second step of enrolment.

An interview (max. 50 pts), consisting of a candidate's:

- 1) presentation introducing a research topic (6 minutes);
- 2) responses to questions submitted by the committee (10 minutes).

During the interview the following abilities are evaluated:

- 1) conceptualisation skills and innovation in a proposed research topic – max. 20 pts;
- 2) knowledge of research methods and subject literature as well as proper usage of specialised terminology – max. 15 pts;
- 3) argumentation skills and presentation structure – max. 10 pts;
- 4) feasibility of the project proposed by a candidate – max. 5 pts.

A candidate must achieve at least 30 pts in this step of enrolment.

The minimal number of points for both steps of enrolment, which allows a candidate's admission to the doctoral school within a specified admissions limit: 50 pts.

DOCTORAL SCHOOL OF HUMANITIES AND SOCIAL SCIENCES – FIELD OF SOCIAL SCIENCES

Admissions method

A competitive process on the basis of an interview and submitted documents

Admissions criteria

The maximum number of points to be achieved in the enrolment procedure: 100 pts.

I. FIRST STEP OF ENROLMENT

1. Points for the study results specified in a graduation diploma (max. 15 pts)*:

- a) very good – 13 pts;
- b) good plus – 8 pts;
- c) good – 3 pts.

Additional 2 points may be granted for the completion of second-cycle studies or long-cycle studies in a field of study corresponding with the discipline of science, which a candidate applies for in the doctoral school.

2. Academic accomplishments (max. 30 pts**):

- a) a reviewed scientific article in a journal included in the Ministry of Science and Education list, current on the day of the beginning of online registration in the IRK system:
 - for a scholarly article in a journal that has been awarded 70 or more points: one-author article – 13 pts, co-authored publication – 8 pts;
 - for a scholarly article in a journal that has been awarded fewer than 70 points: one-author article – 8 pts, co-authored publication – 5 pts;
- b) a scientific article in a reviewed academic journal not included in the Ministry of Science and Education list, current on the day of the beginning of online registration in the IRK system – 3 pts for each article;
- c) a reviewed scholarly monograph distributed by a publisher included in the Ministry of Science and Education list, current on the day of the beginning of online registration in the IRK system:
 - 20 pts for a monograph distributed by a level II publisher – 200 points (in case of a co-authored publication, 20/L points shall be granted, where “L” stands for the number of co-authors),
 - 14 pts for a monograph distributed by a level I publisher – 80 points (in case of a co-authored publication, 14/L points shall be granted, where “L” stands for the number of co-authors);
- d) a reviewed scholarly monograph distributed by a publisher not included in the Ministry of Science and Education list, current on the day of the beginning of online registration in the IRK system – 5 pts;
- e) a chapter in a reviewed scholarly monograph – 3 pts for each chapter;
- f) edition of a reviewed scholarly monograph – 3 pts for each edition;
- g) research project supervision (The National Centre for Research and Development - NCBiR, The National Science Centre - NCN, Foundation for Polish Science - FNP or The Ministry of Science and Higher Education - MNiSW) – 6 pts for each project;
- h) contribution to a research project on a contractual basis – 2 pts for each project (max. 6 pts).

* In case the study result in a graduation diploma is specified in a different manner or on a different scale than referred to in section 44 of the Regulations of Studies in the University of Gdańsk, the rules of foreign education systems provided by the centres belonging to the networks of: ENIC-NARIC (<https://www.enic-naric.net/>), Nuffic (<https://www.nuffic.nl/en>), Eurydice (<https://eurydice.eacea.ec.europa.eu/>) apply to calculating the study result according to the procedures governing University of Gdańsk.

** In case of publications referred to in paragraph I, subparagraph 2 (a to f), only accomplishments, which on the closing date for the submission of enrolment documents have been published within the last 5 years, including the year when the enrolment takes place, are accepted.

3. Other accomplishments (max. 5 pts): an academic award, participating in an academic association or research club, presenting a paper at a scientific conference, participating in the organization of a scientific conference, a foreign internship lasting at least 4 weeks, verified knowledge of a foreign language at a minimum C1 level, popular science publication or other accomplishments – 1 pt for each accomplishment.

II. SECOND STEP OF ENROLMENT

A candidate who does not submit the required documents in accordance with section 5 paragraphs 1-2 of resolution no. 4/24 of the UG Senate cannot be accepted to the second step of enrolment.

An interview (max. 50 pts), consisting of a candidate's:

- 3) presentation introducing a research topic (6 minutes);
- 4) responses to questions submitted by the committee (10 minutes).

During the interview the following abilities are evaluated:

- 5) conceptualization skills and innovation in a proposed research topic – max. 20 pts;
- 6) knowledge of research methods and subject literature as well as proper usage of specialised terminology – max. 15 pts;
- 7) argumentation skills and presentation structure – max. 10 pts;
- 8) feasibility of the project proposed by a candidate – max. 5 pts.

A candidate must achieve at least 30 pts in this step of enrolment.

The minimal number of points for both steps of enrolment, which allows a candidate's admission to the doctoral school within a specified admissions limit: 50 pts.

DOCTORAL SCHOOL OF NATURAL SCIENCES

Admissions method

A competitive process on the basis of an interview and submitted documents

Admissions criteria

The maximum number of points to be achieved in the enrolment procedure: 130 pts.

I. FIRST STEP OF ENROLMENT

1. Points for the study results specified in a graduation diploma (max. 15 pts):

- a) very good – 13 pts;
- b) good plus – 8 pts;
- c) good – 3 pts.

Additional 2 points may be granted for the completion of second-cycle studies or long-cycle studies in a field of study corresponding with the discipline of science, which a candidate applies for in the doctoral school.

2. Academic accomplishments (max. 30 pts*):

- a) a reviewed scientific publication in a journal included in the Ministry of Science and Education list, current on the day of the beginning of online registration in the IRK system (for 100 or more pts), patent application or a level II scholarly monograph (200 pts) included in the Ministry of Science and Education list, current on the day of the beginning of online registration in the IRK system – 6 pts for each accomplishment (additionally, 3 pts for “first” or “corresponding” authorship);
- b) a reviewed scientific publication in a journal included in the Ministry of Science and Education list, current on the day of the beginning of online registration in the IRK system (for fewer than 100 pts), a chapter in a reviewed scholarly monograph referred to in subparagraph 2.a or a level I scholarly monograph (80 pts) included in the list of publishers distributing reviewed scholarly monographs, current on the day of the beginning of online registration in the IRK – 3 pts for each accomplishment (additionally, 3 pts for “first” or “corresponding” authorship);
- c) a reviewed scholarly monograph other than referred to in subparagraphs 2.a and 2.b, a chapter in a scholarly monograph referred to in subparagraph 2.b, a reviewed scientific publication in a journal not included in the Ministry of Science and Education list, current on the day of the beginning of online registration in the IRK system – 1 pt for each accomplishment (max. 3 pts);
- d) an oral presentation at a scientific conference – 2 pts for each presentation (max. 6 pts);
- e) a poster at a scientific conference or presentation co-authorship – 1 pt for each poster or presentation (max. 3 pts);
- f) research project supervision (The National Centre for Research and Development - NCBiR, The National Science Centre - NCN, Foundation for Polish Science - FNP or The Ministry of Science and Higher Education - MNiSW) – 6 pts for each project;
- g) contribution to a research project on a contractual basis – 2 pts for each project (max. 6 pts);
- h) a foreign internship lasting at least 4 weeks – 4 pts for each internship (max. 12 pts);
- i) an internship lasting at least one week, a scientific course – 1 pt for each internship (max. 3 pts).

* In case of publications referred to in paragraph I, subparagraph 2 (a to c), only accomplishments, which on the closing date for the submission of enrolment documents have been published within the last 5 years, including the year when the enrolment takes place, are accepted.

3. Other accomplishments (max. 5 pts): an academic award, participating in a research club, participating in the organization of a scientific conference, verified knowledge of a foreign language at a minimum C1 level – 1 pt for each accomplishment.

4. A candidate, who demonstrates that due to the implementation of a research project, his or her doctoral scholarship for the entire period of education provided by the education programme will be financed by the grant funds, receives 30 points.

II. SECOND STEP OF ENROLMENT

An interview (max. 50 pts), which includes:

- 1) conceptualization skills and innovation in a proposed research topic – max. 25 pts;
- 2) knowledge of research methods and subject literature as well as proper usage of specialised terminology – max. 15 pts;
- 3) argumentation skills and presentation structure – max. 10 pts.

A candidate referred to in paragraph I, subparagraph 4, who complied with requirements specified by the regulations of the competitions conducted by external institutions which finance research projects, receives 50 points.

The minimal number of points for both steps of enrolment, which allows a candidate's admission to the doctoral school within a specified admissions limit: 50 pts (including at least 25 pts for the interview).