

RULES FOR THE PREPARATION OF THE RESEARCH PLAN

§ 1.

The research plan shall consist of three parts:

1) The research objective

In this part of the research plan, the doctoral student shall define the research problem to be addressed in the course of the research, and formulate a research hypothesis.

This part of the research plan must not exceed 2,000 characters.

In addition, the doctoral student shall indicate one or two key publications relevant to the subject of the research.

2) The significance of the research

In this part of the research plan, the doctoral student shall present the current state of knowledge regarding the subject of the research and justify the reasons for undertaking it, discussing its innovative nature as well as the impact of the results on the development of the particular subject area in Poland and abroad.

This part of the research plan must not exceed 4,000 characters.

In addition, the doctoral student may indicate one or two key publications confirming the significance of the research regarding the particular subject area.

3) The detailed research plan

In this part of the research plan, the doctoral student shall draw up a detailed research plan in table form, accompanied by a schedule for the preparation of the doctoral dissertation.

In the detailed research plan, the doctoral student shall define the research tasks, together with their objectives and the methodologies employed, indicating the periods in which the particular tasks are to be implemented. The detailed research plan should also include the submission date of the doctoral dissertation.

The detailed research plan should additionally be accompanied by a calculation of the costs of preparing the doctoral dissertation, presented in table form, if the costs of the implementation of the research tasks are to be financed from:

- a) funds at the disposal of the supervisor or supervisors;
- b) funds from research grants;
- c) the doctoral student's employer's funds;
- d) the doctoral student's own funds.

The calculation of the costs shall be authorised by the funds administrator.

SCHEDULE FOR THE PREPARATION OF THE DOCTORAL DISSERTATION

No.	Number or symbol of the research task	Task objective and research methodology	Task implementation period (completion date mm/yyyy)
1.	Task 1.	<i>E.g.: I want to investigate A so I intend to collect relevant material using method B.</i>	
2	Task 2.	<i>E.g.: I will examine the collected material by means of methods C and D.</i>	
3	Task 3.	<i>E.g.: I will verify/further explore the most interesting results using methods E and F.</i>	
4	Task 4.	<i>E.g.: If results D and F prove to be ... , I intend to conduct additional research by means of methods G and H.</i>	
N	Task N.	<i>E.g.: I will visit centre X to confirm the results employing methods I and J.</i>	
N+1	Task N+1.*	I will take part in a scientific conference.	
N+2	Task N+2.*	Submission of the doctoral dissertation**	Date of submitting the doctoral dissertation (mm/yyyy):

* **Obligatory task**

** **2.** Submission of the doctoral dissertation completes the education in a doctoral school (Article 204 section 1 of the Act of 20 July 2018 – Law on Higher Education and Science).

CALCULATION OF THE COSTS OF PREPARING THE DOCTORAL DISSERTATION

No.	Number or symbol of the research task	Task objective and research methodology	Calculation of the costs of implementing the task (type of cost and amount)	Sources of financing the costs (approved by the funds administrator**)	Signature of the funds administrator**
1	Task 1.	<i>E.g.: I want to investigate A so I intend to collect relevant material using method B.</i>			
2	Task 2.	<i>E.g.: I will examine the collected material by means of methods C and D.</i>			
3	Task 3.	<i>E.g.: I will verify/further explore the most interesting results using methods E and F.</i>			
4	Task 4.	<i>E.g.: If results D and F prove to be ... , I intend to conduct additional research by means of methods G and H.</i>			
N	Task N.	<i>E.g.: I will visit centre X to confirm the results employing methods I and J.</i>			
N+1	Task N+1.*	I will take part in a scientific conference.			

*** Obligatory task**

****** The funds administrator is the person or organisational unit referred to in § 1 point 3 letters a-c, responsible for disbursing funds to the doctoral student to finance the costs of implementing a given research task. Should the costs be financed independently by the doctoral student, the student shall be the funds administrator.

§ 2.

The research plan shall be signed by the doctoral student and the supervisor. Should more than one supervisor be designated, the research plan shall be signed by the doctoral student and all supervisors.

§ 3.

Should an auxiliary supervisor be designated, the doctoral student shall attach the auxiliary supervisor's opinion regarding the research plan.

§ 4.

1. Having presented the research plan within the deadline referred to in Article 202 section 1 of the Act, the doctoral student may, in justified cases and in consultation with the supervisor or supervisors, prepare amendments to the plan. Any amendment to the research plan shall be presented by the doctoral student to the Head:
 - 1) no later than by 30 June of the academic year in which the mid-term evaluation is conducted;
 - 2) no later than by 15 January of the academic year in which the mid-term evaluation is conducted – if the doctoral student commenced their studies from the summer semester.
2. For the preparation of the amendment to the research plan referred to in section 1, §§ 1 – 3 shall apply accordingly.

§ 5.

1. After the mid-term evaluation has been conducted, the doctoral student may, in particularly justified cases and in consultation with the supervisor or supervisors, prepare an amendment to the research plan and present it to the Head with regard to:
 - 1) the schedule for the preparation of the doctoral dissertation;
 - 2) the calculation of the costs of preparing the doctoral dissertation.
2. For the preparation of the amendment to the research plan referred to in section 1, §§ 1 – 3 shall apply accordingly.