

DOCTORAL STUDENT'S REFERENCE KIT

2025/2026



A word from the Rector



Ladies and Gentlemen, Dear PhD students of the University of Gdańsk!

I am happy to greet all doctoral students who are beginning their studies at the doctoral schools of the University of Gdańsk and thus become members of our academic community – young, resilient, and open to the challenges of the modern world. Fifty years have passed, during which we have consistently developed our university.

During that time, new units were created conducting research in terms of more than twenty scientific disciplines representing three fields: exact and natural sciences, humanities, and social sciences. We've built a modern research and didactic infrastructure. And ahead of us there are following years of strengthening the scientific potential, but also determining new directions of development allowing us to become one of the top European universities of the mid-twenty-first century. A step towards achieving this goal consists in participating in the SEA-EU project bringing together the potential of nine European universities located on all of our continent's seas. We also strengthen our cooperation with Tri-City partners in terms of the Daniel Fahrenheit Union of Universities, and we are working together with the Gdańsk University of Technology as well as the Medical University of Gdańsk to share organisational solutions, as well as building inter-university research teams and creating an integrated teaching offer.

The twenty-first century constantly poses new challenges before us. We try to seek answers to questions concerning what is true in and around us. It is a great happiness to participate in the cognitive process, the ability to formulate hypotheses and verify them, and all as a result of laborious scientific work planned for several years – and which you are just starting. I hope that your beginning scientific adventure in the doctoral schools of the University of Gdańsk will help you fulfil your dreams and perfectly prepare your workshops for implementing research plans, performing which will strengthen the University's scientific achievements.

Best wishes!

prof. dr hab. Piotr Stepnowski
Rector of the University of Gdańsk

A word from the Vice-Rector for Student Affairs dr hab. Urszula Patocka-Sigłowa, prof. of the University of Gdańsk

Dear doctoral students!

I sincerely welcome you at the University of Gdańsk, on the threshold of the 2025/2026 academic year.

I am delighted that you have joined the group of more than 25,000 students, doctoral students, and postgraduate students who are developing their (not only academic) passions in our eleven faculties.

You may be asking yourself right now, "Did I make the right choice?". There is only one answer: YES. You have put a lot of effort into the recruitment process, you have presented interesting academic achievements. With this, you have become members of the academic community of the University of Gdańsk – a thriving university with a history of more than fifty years, one of the leading public universities in the country, which combines the best academic traditions with modernity.

At the University of Gdańsk, you will find teachers who will open the exciting world of science to you. Here you will meet mentors, who will prepare you for the difficult challenges of the future and guide you along your chosen path.

Ahead of you lie years of searching for answers to important research questions, a period of formulating hypotheses and verifying them, and a time of arduous but extremely rewarding scientific work.

Be open to new ideas, experiences, and directions, even those that seem distant from your original interests. Share your knowledge and skills – don't just keep them to yourself. Set yourself tough challenges and try to enjoy what you do and achieve.

I wish you an unforgettable journey through the world of knowledge and a great intellectual adventure in the coming years!

dr hab. Urszula Patocka-Sigłowa,
Prof. of the University of Gdańsk
Vice Rector for Student Affairs



A Word from the Chairman of the Doctoral Students' Council



I would like to cordially greet you all on behalf of the Doctoral Students' Council of the University of Gdańsk!

I am happy that so many people have decided to begin their doctoral education at the University of Gdańsk – the largest university in Pomerania, which is constantly developing, expanding its teaching offer, caring about the quality of education and the comprehensive development of its doctoral students. The University of Gdańsk is not only a place to acquire knowledge, but also a space for collaboration, openness, and new inspiration.

The University of Gdańsk provides a wide range of opportunities for doctoral students to pursue their passions and develop their interests – both scientific and non-scientific. You can get involved in the operation of the doctoral student board, get involved in the initiatives of the Centre for Student and Doctoral Activities, be active in the Academic Cultural Centre, the Academic Sports Association, study groups and doctoral organisations, as well as take advantage of the opportunities offered by participation in national and international exchanges. Therefore, I encourage you to be as

active as possible – it's what allows you to make the most of your time at the doctoral school.

The doctoral student board of the University of Gdańsk is made up of all doctoral students. Its main tasks include representing and protecting the interests of doctoral students and cooperating with the university authorities on matters provided for in the Act on Higher Education and Science and the Statutes of the University of Gdańsk. It is thanks to the involvement of representatives elected from among doctoral students that it is possible to represent our community effectively in the most important bodies of the University – from the faculties' councils to the Senate committees, up to the Senate of the University of Gdańsk.

However, the Doctoral Council of the University of Gdańsk concerns not only formal representation – it also deals with support, integration, and initiatives for doctoral students. Our representatives are involved in charitable activities, support doctoral students in solving educational problems, and contribute to the setting of the university's most important ceremonies. We organise conferences, training courses, sports competitions, team-building events, and cultural and entertainment events.

It is my great and sincere hope that we will meet primarily at these events – in an atmosphere of cooperation, joy, and mutual support, and not just in problematic situations. I wish you that your time at the University of Gdańsk will be a period of intense development, interesting experiences and valuable relationships.

Good luck in all your activities – academic, social, and personal!

Sebastian Barczak, MA
President of the Doctoral Council
of the University of Gdańsk



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Organisational matters

DOCTORAL SCHOOLS AT THE UNIVERSITY OF GDAŃSK

A doctoral school constitutes a form of doctoral training that prepares students for the award of a doctoral degree. The University of Gdańsk offers education in the following doctoral schools:

1. Interuniversity Biotechnology Doctoral School at the University of Gdańsk and the Medical University of Gdańsk (scientific disciplines: biotechnology, medical sciences)
2. Doctoral School of the Faculty of Biology (disciplines: biological sciences, biotechnology)
3. Doctoral School of the Faculty of Chemistry (disciplines: chemical sciences, physical sciences)
4. Doctoral School of the Faculty of Economics (disciplines: economics and finance, management and quality sciences)
5. Doctoral School of the Faculty of Languages (disciplines: linguistics, literary studies, cultural and religious sciences, art sciences, Polish studies)
6. Doctoral School of the Faculty of History (disciplines: archaeology, history, art sciences, cultural and religious sciences)
7. Doctoral School of the Faculty of Mathematics, Physics and Informatics (disciplines: physical sciences, mathematics – including in the curriculum a path in quantum information theory)
8. Doctoral School of the Faculty of Social Sciences (disciplines: psychology, pedagogy, sociological sciences, philosophy, political and administrative sciences, socio-economic geography and spatial management)
9. Doctoral School of the Faculty of Oceanography and Geography (disciplines: Earth and environmental sciences, biological sciences)
10. Doctoral School of the Faculty of Law and Administration (disciplines: legal sciences, political and administration sciences)
11. Doctoral School of the Faculty of Management (disciplines: economics and finance, management and quality sciences)

The heads of the Doctoral Schools of the University of Gdańsk are:

1. Interuniversity Biotechnology Doctoral School of the University of Gdańsk and GUMed – prof. dr hab. Igor Konieczny (Principal)
2. Doctoral School at the Faculty of Biology – prof. dr hab. Joanna N. Izdebska

3. Doctoral School at the Faculty of Chemistry – dr hab. inż. Anna Białk-Bielińska, prof. of the University of Gdańsk
4. Doctoral School at the Faculty of Economics – dr hab. Leszek Czerwonka, prof. of the University of Gdańsk
5. Doctoral School at the Faculty of Philology – dr hab. Mikołaj Rychło, prof. of the University of Gdańsk
6. Doctoral School at the Faculty of History – dr hab. Andrzej Woźniński, prof. of the University of Gdańsk
7. Doctoral School at the Faculty of Mathematics, Physics and Informatics – prof. dr hab. Łukasz Rudnicki
8. Doctoral School at the Faculty of Social Sciences – dr hab. Justyna Siemionow, prof. of the University of Gdańsk
9. Doctoral School at the Faculty of Oceanography and Geography – dr hab. Urszula Janas, prof. of the University of Gdańsk
10. Doctoral School at the Faculty of Law and Administration – Prof. Dr Hab. Jerzy Zajadło
11. Doctoral School at the Faculty of Management – dr hab. Bartosz Marcinkowski, prof. of the University of Gdańsk

Units to be contacted in matters concerning doctoral students of the Doctoral Schools of the University of Gdańsk are:

1. **Administrative support staff for a particular Doctoral School at a Faculty** (usually a member of staff in the Dean's Office or the Dean's Office) – submitting the personal questionnaire, taking the oath of office, issuing the Electronic Doctoral Student Identification Card, obtaining information concerning the timetable of classes, issuing certificates, accepting applications for compensation for training in harmful conditions, issuing referrals for medical examinations (only for doctoral students who will be exposed to harmful factors), i.e. the entire service of the training process (a full list of contact persons can be found at: <https://sd.ug.edu.pl/kontakt> and faculty pages)
2. **Scholarship Office** – doctoral scholarship and insurance issues (throughout the study period)
3. **Education Office** – for matters concerning the Doctoral Schools of the University of Gdańsk operating until 30 September 2024 and the NAWA project "Internationalisation of Doctoral Schools of the University of Gdańsk".

Preliminary information/Formalities

Below you will find a list of issues that need to be addressed as soon as you are admitted to a doctoral school:

PERSONAL QUESTIONNAIRE

A **personal questionnaire** must be **submitted** within 7 working days of admission to the doctoral school. If you have not already done so, please do so as soon as possible. A model questionnaire can be found at: <https://sd.ug.edu.pl/wnioski> or on the faculty pages.

OATH

On 1 – 3.10.2025, the oath of office must be taken at the unit handling the administration of the Faculty Doctoral School (address and phone number are provided later in the text, times according to faculty guidelines). The oath constitutes a document by which a person admitted to a doctoral school acquires the rights of a doctoral student and whose signature is a prerequisite for starting training at a doctoral school.

STUDENT PORTAL

The Student Portal can be found at: <https://ps.ug.edu.pl>. Login method: select the option/section "doctoral student". The doctoral student's album number should be entered as the login. The password is either your existing student password – in the case of those who studied at the University of Gdańsk, or your PESEL number – in the case of those who studied at other universities.

In the Student Portal, you will need to generate an address in the university domain @phdstud.ug.edu.pl (Office 365 tab; support: <https://ug.edu.pl/studenci/office365>). Please send the generated address to the person handling the respective Doctoral School at the Faculty. Until an email address is generated in the University of Gdańsk domain, information will be sent to the email address you provided for recruitment purposes.

ELECTRONIC DOCTORAL STUDENT IDENTITY CARD

Once you have verified your details in the Student Portal and uploaded your photo, you will

be able to apply for an electronic student ID (tab: Electronic ID). ID status in the system: Extended means that the card is available for collection at the unit handling the administration of the Doctoral School at the Faculty. Note: issuing a doctoral student ID is free of charge!

EDUCATIONAL HEALTH AND SAFETY TRAINING (EHaS)

Within one month of initiating education, each doctoral student is required to complete the EHaS training on the Education Portal: <https://pe.ug.edu.pl/>. You can log in there the same way as into the Student Portal. The training will be available from October 1, 2024.

ORCID NUMBER

Within one month of initiating education (by 31 October), you must also provide your ORCID number to the person handling the respective Faculty Doctoral School. Instructions for setting up the number can be found at: <https://sd.ug.edu.pl/node/130#bttitle>.

MEDICAL EXAMINATION (ONLY FOR DOCTORAL STUDENTS EXPOSED TO HARMFUL FACTORS)

A referral for medical examination must be collected from the person handling the respective Faculty Doctoral School – only in the case of working with factors harmful or arduous to health. Detailed information at: <https://sd.ug.edu.pl/wnioski> or on faculty pages.

CLASS SCHEDULE

Information concerning the timetable will be announced on the website of the respective Faculty Doctoral School

UNIVERSITY OF GDAŃSK LIBRARY

In order to use the UG library's resources, library training must be completed, and a library card must be obtained. Detailed information at: <https://bg.ug.edu.pl/szkolenia>

RULES OF PROCEDURE FOR DOCTORAL SCHOOLS

Please refer to the rules and regulations:

- **Interuniversity Biotechnology Doctoral School of the University of Gdańsk and Medical University of Gdańsk:**

https://bip.ug.edu.pl/akty_normatywne/114843/uchwala_nr_2923_senatu_uniwersytetu_gdanskiego_z_dnia_27_kwietnia_2023_roku_w_sprawie_zmiany_regulaminu_miedzyuczelnianej_szkoly_doktorskiej

- **Other doctoral schools:**

https://bip.ug.edu.pl/akty_normatywne/116688/uchwala_nr_2424_senatu_uniwersytetu_gdanskiego_z_dnia_30_kwietnia_2024_roku_w_sprawie_zmiany_regulaminu_szkol_doktorskich_uniwersytetu_gdanskiego

ENTRY TO THE UNIVERSITY OF GDAŃSK SITE

Doctoral students who commute to the University by car must have special permissions to enter and park in the University car park. The rules for using the entry control system and the applica-

tion form are available at: https://bip.ug.edu.pl/akty_normatywne/regulaminy/regulamin_wjazdu_i_parkowania_na_terenie_baltyckiego_kampusu_ug_w_gdansku_oliwie

The application should be submitted to the unit handling the administration of the Doctoral School at the Faculty.

COMPENSATION FOR CARRYING OUT RESEARCH IN HARMFUL AND ARDUOUS CONDITIONS

Doctoral students can also apply for compensation for conducting research under conditions that are harmful to health or arduous. More information and a sample application, can be found at: https://bip.ug.edu.pl/akty_normatywne/112256/zarządzenie_nr_95r22_rektora_uniwersytetu_gdanskiego_z_dnia_23_sierpnia_2022_roku_w_sprawie_rekompensaty_przysługującej_za_prowadzenie_badan_w.

The application must be submitted to the unit handling the administration of the Faculty Doctoral School by 20.10.2025



Supervisor

Within one month of initiating education, doctoral students are required to apply for the appointment of a supervisor. Model applications are available at: <https://sd.ug.edu.pl/wnioski>

and at faculty websites. Once all the details have been completed, including the dean's opinion, the application should be submitted to the unit handling the administration of the Doctoral School at the Faculty. Once approved by the Head

of the Doctoral School, it will be forwarded to the Council of the relevant scientific discipline, which will appoint a supervisor.

By 12 October 2025, doctoral students should also establish with their supervisors what PPE they need so that the need for protective clothing can be determined. This information should be reported to the dean's office.

Doctoral scholarship

GENERAL INFORMATION

Despite a name corresponding with the doctoral scholarship paid to doctoral students who started their doctoral studies before the beginning of the academic year 2019/2020, the doctoral scholarship at a doctoral school is granted on different terms!

Pursuant to art. 209 section 1 of the Act on Higher Education and Science Law of July 20, 2018 (Journal of Laws 2018, item 1668, as amended) a doctoral scholarship is, in principle, awarded to every doctoral student who does not possess a doctoral degree.

Once the oath has been signed, it will be necessary to report to the Scholarship Office in order to submit the doctoral student's declaration and complete all the formalities for the subsequent smooth payment of the scholarship. The office is located in Student House No. 4, in the so-called former kindergarten, at ul. Polanki 66. For more information concerning the PhD scholarship, click here: https://ug.edu.pl/studenci/stypendia_dla_studentow_i_doktorantow_szkol_doktorskich/stypendia_dla_doktorantow_szkol_doktorskich.

The regulations for paying the scholarship can be found at:

Order No. 114/R/23 of the Rector of the University of Gdańsk of 11 October 2023 concerning the Regulations for the payment of doctoral scholarships for doctoral students of doctoral schools conducted and co-conducted by the University of Gdańsk | Public Information Bulletin

Any doctoral student wishing to receive a scholarship at the doctoral school must provide the Scholarship Office with the number of a savings

and checking account held with a national bank; without this, no transfer can be made. The scholarship is paid only to the account.

PAYMENT PERIOD

The doctoral scholarship will be paid for the entire duration of studying at the doctoral school (also during the holiday period), for a maximum period of 4 years, although this period does not include:

- **the period of suspension** (education, at a doctoral student's request, shall be suspended for a period corresponding to the duration of maternity leave, leave on maternity leave conditions, paternity leave, and parental leave, as defined in the Act of 26 June 1974 of the Labour Code),
- **period of education** in a doctoral school if the training in that school has been discontinued and there is no other doctoral school providing education in the discipline in question, and the body providing the doctoral school pays the costs of the proceedings concerning awarding the doctoral degree by extramural procedure to the person who lost the opportunity to complete the education.

FIRST PAYMENT

Doctoral students of doctoral schools will receive their first payment with compensation for the previous month in the month following being admitted to the doctoral school. Doctoral students admitted to doctoral schools on October 1 will receive a double payment around November 20. After that, the scholarship will be paid monthly, around the 20th of each month.

AMOUNT OF THE SCHOLARSHIP

Pursuant to Article 209 section 4 of the Act on Higher Education and Science Law, the amount of the monthly doctoral scholarship is at least:

- 37% of a professor's remuneration – up to the month in which a mid-term evaluation was carried out,
- 57% of a professor's remuneration – after the month in which a mid-term evaluation was carried out.

In practice:

- before a mid-term evaluation: approx. PLN 3076.53 net,
- after the mid-term evaluation: approx. PLN 4739.52 net.

During the period of suspending education, determining the amount of the doctoral scholarship is based on the provisions of maternity allowance, except that the basis for calculating the allowance is understood as the amount of the monthly doctoral scholarship referred to in

the above-mentioned Art. 209 section 4, due on the date of submitting the application for suspension.

INCREASED SCHOLARSHIP FOR DOCTORAL STUDENTS WITH DISABILITIES

A doctoral scholarship in an amount increased by 30% is granted to a doctoral student who has:

- a disability certificate;
- a disability degree certificate;
- a certificate of total or partial inability to work or inability to exist independently, pursuant to Art. 5 of the Act of 27 August 1997 on professional and social rehabilitation and employing people with disabilities.
- or a decision to be included in one of the groups of invalids and being a disabled person, pursuant to Art. 62 of the Act of 27 August 1997 on professional and social rehabilitation and employing people with disabilities.

Council of Doctoral Students

The Doctoral Students' Council is the highest body of the doctoral students' self-government of the University of Gdańsk. The aim of our activity is to represent the interests and defend the rights of all the university's doctoral students.

FUNDING

The University of Gdańsk Doctoral Students' Council secures a central budget for doctoral students' research activities, which from this year onwards is divided between the faculties according to a transparent algorithm (fixed/basic part + part proportional to the number of doctoral students in the faculty). The funds go to the faculties, and decisions on funding for individual activities are made by the associate deans for science.

Funding may include, in particular:

- conference trips with active participation (paper/poster),

- scientific queries,
- training directly related to the research topic.

The quota limits, evaluation criteria and required documents (e.g. proof of appearance, programme, cost estimate) are set by the department. The Doctoral Council no longer considers individual applications; its role is to prepare and update the allocation algorithm, publish annual allocations and report.

For details please contact the relevant dean's office or the associate dean for academic affairs. All necessary information is provided by the University of Gdańsk Doctoral Students' Council:
<https://radadoktorantow.ug.edu.pl/>
tel.: 58 523 23 69
e-mail: kacper.wisniewski@ug.edu.pl,
rada.doktorantow@ug.edu.pl

Grants

WHAT ARE GRANTS?

Grants constitute funds entrusted to an individual, team, or research institution intended to pay for the costs of research activities. These funds can be used for a variety of purposes, starting with purchasing necessary equipment, and ending with travel costs and the salaries of the research team.

WHAT REQUIREMENTS MUST BE MET IN ORDER TO RECEIVE A GRANT?

Due to the fact that there are various types of grants, no one is able to clearly describe the universal criteria that must be met in order to be awarded a grant. Therefore, at the very beginning it is worth verifying whether the institution that offers a given grant wants to finance our research (e.g. whether the research fits within the limits of its statutory activity, etc.).

However, regardless of which institution we apply to, we must make every effort to plan the studies that will make a significant contribution to the progress of science or technology.

WHAT INSTITUTIONS OFFER GRANTS IN POLAND?

Many entities, both financed by the state and private ones, offer providing funds for research in the form of grants, but at the very beginning it is worth starting your search with the following institutions:

- National Science Centre
- Ministry of Science and Higher Education
- The Foundation for Polish Science
- Polish-U.S. Fulbright Commission

HOW CAN THE UNIVERSITY OF GDAŃSK HELP IN OBTAINING A GRANT?

Within the structure of the University of Gdańsk, the office dealing with project applications is **Project Preparation Support Office – UG Rectorate Project Incubator**

ul. Jana Bażyńskiego 8

80–309 Gdańsk

room R 206 floor II

e-mail: projekty@ug.edu.pl

<https://projekty.ug.edu.pl/>

tel.: 58 523 31 35

58 523 31 04

58 523 31 02

58 523 30 06

58 523 33 23



Trips abroad and SEA-EU

Procedure for trips abroad: <https://ug.edu.pl/na-uka/wyjazdy-zagraniczne/wyjazdy>

We also encourage you to follow information about the SEA-EU project. The project/consortium

organises teaching, training, as well as various events involving also PhD students:

- **Consortium website:** <https://sea-eu.org/>
- **UG website:** <https://sea-eu.ug.edu.pl/>

Insurance

For a doctoral student in a doctoral school, contributions to the pension and disability insurance are mandatory. The contribution is deducted from the scholarship, and that is why, inter alia, the gross amount of the scholarship differs from the net amount.

There is a voluntary sickness contribution which, with a basic stipend for the first two years, reduces it by approx. PLN 85 per month.

If not working or not married, every doctoral student after the age of 26 has the right to acquire health insurance at the university. To do so, the

student must submit the appropriate application, which can be found at www.stypendia.ug.edu.pl. In this case, the health insurance premium is paid by the state budget and does not reduce the scholarship received at the doctoral school.

foreign doctoral students from outside the European Union can insure themselves voluntarily with the National Health Fund. The health insurance premium for such persons cannot be paid by the state budget.

Questions concerning insurance can be addressed directly to the Scholarship Office.



PIXABAY.com

Glossary of doctoral students

- **Individual research Plan (IPB)** is a document introduced in the Act on Higher Education and Science Law of 20 July 2018. During the first year of education, a doctoral student, in cooperation with the supervisor, prepares the IRP, which constitutes a four-year plan for implementing a doctoral project, indicating the objectives of the project, the significance of the research to be undertaken, the research methods and a detailed research plan, including a timetable for the planned tasks and a cost estimate. Detailed principles for preparing the IRP are set out in the Regulations for Doctoral Schools. According to the Act, a doctoral student is obliged to submit an IRP within a year of initiating education. The completed document with all required signatures must be submitted to the unit handling the administration of the Doctoral School at the Faculty.
- **Mid-term evaluation** is another element of the doctoral education process introduced by the Act on Higher Education and Science Law of 20 July 2018. This evaluation is carried out half-way through the educational cycle. In the case of Doctoral Schools of the University of Gdańsk, where the education process takes four years, this means that the mid-term evaluation is carried out at the end of the fourth semester, i.e. in September or February of a given year, depending on the semester of initiating education. A committee for carrying out the mid-term evaluation (its composition is also determined by law), appointed separately for each discipline, assesses the implementation of the IRP by each of the doctoral students completing the second year of education. The basis for the evaluation consists in the documents provided to the committee and (optionally) an interview with the doctoral student undergoing the evaluation. Each of the doctoral students undergoing the evaluation also has the right to request an interview with the commission. The evaluation may end with a positive or a negative result. Receipt of a failing grade will result in removal from the list of doctoral students.
- **Internships** are compulsory in the course of education, but their size and form vary from one doctoral school to another. The arrangements of a particular school are best checked in its curriculum, available on the website of the doctoral schools.
- **Doctorate Reports** are a summary of each year of training at the doctoral school, covering both the course of training and (except for first-year doctoral students) the implementation of the Individual Research Plan. In accordance with the Regulations of Doctoral Schools of the University of Gdańsk, these reports are submitted once a year, and the report is each time subject to approval by the supervisor. The deadline for submitting the report may vary: in the case of doctoral students who initiated their education during the winter semester, this deadline is June 30, while doctoral students who began their education during the summer semester submit a report depending on the doctoral school by January 31, or by February 28 (except for the year in which the mid-term evaluation is carried out – then the deadline for submitting the report is January 15). There are report forms available on either the doctoral school website or the faculty website. The completed, signed and approved documents must be submitted by the appropriate deadline to the Doctoral School administration unit at the Faculty.

„Progress; Journal of Young Researchers”

"Progress; Journal of Young Researchers" is a journal established for students, doctoral students, and young researchers who can take advantage of it to make their first steps in the field of scientific publications. Each submitted article undergoes a process of initial editing, then it is reviewed by two scientists from outside the author's parent unit who are always selected individually. The Editorial Board makes every effort to ensure that in the case of each review the author receives feedback allowing for introducing possible corrections and developing the scientific workshop.

The publisher of the journal is Wydawnictwo UG (University of Gdańsk Publishing House), providing professional proofreading and editing of texts. "Progress" is a biannual magazine, and information concerning calls for texts for subsequent issues appears at <https://progress.ug.edu.pl/> and on the magazine's fb profile <https://www.facebook.com/czasopismo.progress>

We invite you to contact the journal via the following e-mail address: progress@ug.edu.pl.

Centre for Student and Doctoral Activities

The Centre for Student and Doctoral Student Activity constitutes a unit that appeared in the structure of the University of Gdańsk at the beginning of 2021. The task of this unit, set before the Centre by His Magnificence, is to support and coordinate student and doctoral activities. The Centre focuses on facilitating the activity of students and doctoral students of the University of Gdańsk, striving to improve their social competences and skills, as well as acting to improve the quality of university space.

The Centre carries out social and charity activities, but it also supports the activities of members of the academic community of the University of Gdańsk. If you have an idea for an interesting project, but you do not know how to implement it, you are not familiar with the procedures in force at the university – report to the Centre for Student and Doctoral Student Activity of the University of Gdańsk, and we will indicate a club or

organization where you will be able to start your activity. We will discuss the procedures related to establishing a club or organization, we are going to help you fill out the documentation, as well as create a statute and an action program.

If you want to organize a scientific conference, charity campaign, concert or any other event, but you do not know what conditions must be met by the event to take place at the university – reach out to the Centre for Student and Doctoral Student Activity of the University of Gdańsk. We will inform you who you should ask for permission and what conditions related to the regulations must be fulfilled.

For more information about the Centre, visit www.casid.ug.edu.pl or facebook.com/CASID

Questions can be sent to the following e-mail addresses: lukasz.bien@ug.edu.pl or casid@ug.edu.pl



Young Science Congress

The Young Science Congress is an international and multidisciplinary scientific conference that takes place at the University of Gdańsk.

In terms of the project, several dozen panels take place, during which scientists present the results of their research, discuss their theses, establish scientific contacts, and more.

The subject matter of the presentations is not limited, and it is possible to present lectures in the field of exact and experimental sciences, humanities, social sciences, and others. The event also discusses issues related to the role of universities, scientists, and doctoral students in the changing social and political reality.

The high quality of the presentation is ensured by lecturers and researchers forming a scientific committee chaired by His Magnificence the Rector of the University of Gdańsk prof. Piotr Stepnowski.

After the conference, a reviewed post-conference publication prepared by the Progress journal is published.

More information about the edition that will take place in 2023, will appear on the Congress of Young Science website (<https://kongresmlodej-nauki.pl/>) at the beginning of next year.



Career Office

The Career Office offers individual and group career counselling and coaching sessions for the doctoral students of the University of Gdańsk. It organizes trainings and workshops in the field of soft and professional competences, meetings with employers, and it cooperates with more than 2000 companies.

The Office also organizes or co-organizes such events as Academic Job Fairs, Career Days, CV Day, Picnics with Careers, or company open days.

The career office's website includes dozens

of jobs and internship offers, as well as many interesting articles and information about your professional career.

We sincerely invite you to cooperate and contact the Career Office. The office is located in Gdańsk at ul. Bażyńskiego 1a (former building of the rector's office).

We also invite you to visit <https://biuro-karier.ug.edu.pl> as well as to like and follow the Careers Office's Facebook profile.

Important addresses and phone numbers

• UNIVERSITY OF GDAŃSK DOCTORAL STUDENTS' COUNCIL

Assistant Hotel No. 1
ul. Polanki 63
80-309 Gdańsk
room 29
phone: 58 523 23 69
e-mail: rada.doktorantow@ug.edu.pl

• EDUCATION OFFICE (DOCTORAL STUDENTS)

Rector's Office of the University of Gdańsk
ul. Jana Bażyńskiego 8
80-309 Gdańsk
room 513

• EDUCATION OFFICE

Rector's Office of the University of Gdańsk
ul. Jana Bażyńskiego 8
80-309 Gdańsk
room 401–403, 507–511

• SCHOLARSHIP OFFICE

Student House No. 4
ul. Polanki 66
80-306 Gdańsk
room 27

• PSYCHOLOGICAL SUPPORT CENTRE

ul. Jana Bażyńskiego 1a
80-309 Gdańsk
room 224
phone 58 523 43 70
e-mail: cwp@ug.edu.pl

• OFFICE OF THE PERSONS WITH DISABILITIES

ul. Jana Bażyńskiego 1a
80-309 Gdańsk
room 118, 121
phone 58 523 25 10

• OFFICE FOR COOPERATION AND INTERNATIONALISATION

Rector's Office of the University of Gdańsk
ul. Jana Bażyńskiego 8
80-309 Gdańsk
room 202–203, 207, 227
phone 58 523 31 70
58 523 31 22
58 523 25 56

UNITS SUPPORTING THE ADMINISTRATION OF THE UNIVERSITY OF GDAŃSK FACULTY DOCTORAL SCHOOL

Doctoral School	Head of Doctoral School	Person handling the administration of the Doctoral School	Contact number	Contact email	Room	Website
Interuniversity Biotechnology Doctoral School of the University of Gdańsk and GUMed	prof. dr hab. Igor Konieczny	mgr Agnieszka Sankiewicz	58 523 64 08	agnieszka.sankiewicz@ug.edu.pl; szkola.doktorska.biotech@ug.edu.pl	004/MWB	https://sd.ug.edu.pl/biotechnologia/glowna
Doctoral School at the Faculty of Biology	prof. dr hab. Joanna N. Izdebska	mgr Dorota Kodź	58 523 60 05	dorota.kodz@ug.edu.pl	C-207/WB	https://biology.ug.edu.pl/
Doctoral School at the Faculty of Chemistry	dr hab. inż. Anna Białk-Bielińska, prof. of the University of Gdańsk	Katarzyna Mówińska	58 523 50 30	katarzyna.mowinska@ug.edu.pl	F220/WCh	https://chemia.ug.edu.pl/studenci/szkola-doktorska
Doctoral School at the Faculty of Economics	dr hab. Leszek Czerwonka, prof. of the University of Gdańsk	mgr Ewa Krukurka	58 523 11 17	ewa.krukurka@ug.edu.pl	126/WE	https://ekonom.ug.edu.pl/
Doctoral School at the Faculty of Philology	dr hab. Mikołaj Rychło, prof. of the University of Gdańsk	Alicja Moskalewicz	58 523 30 19	alicia.moskalewicz@ug.edu.pl	032/WF (N)	https://fil.ug.edu.pl/studia/szkola-doktorska-szkola-doktorska-na-wydziale-filologicznym
Doctoral School at the Faculty of History	dr hab. Andrzej Wozniński, prof. of the University of Gdańsk	mgr Wioletta Urbanek	58 523 21 67	wioletta.urbanek@ug.edu.pl	2.59/WH	https://historia.ug.edu.pl/studia/szkola-doktorska-przy-wydziale-historiescznym
Doctoral School at the Faculty of Mathematics, Physics and Informatics	prof. dr hab. Łukasz Rudnicki	mgr Gabriela Wenta	58 523 20 59	gabriela.wenta@ug.edu.pl	A116/WMFI	https://mfi.ug.edu.pl/szkola-doktorska
Doctoral School at the Faculty of Social Sciences	dr hab. Justyna Siemionow, prof. of the University of Gdańsk	mgr Marta Sitarz	58 523 44 01	marta.sitarz@ug.edu.pl	S303/WNS	https://wns.ug.edu.pl/studenci/szkola-doktorska
Doctoral School at the Faculty of Oceanography and Geography	dr hab. Urszula Janas, prof. of the University of Gdańsk	mgr Alicja Bielińska	58 523 66 76	alicia.bielinska@ug.edu.pl	205A/WOIG	https://oig.ug.edu.pl/
Doctoral School at the Faculty of Law and Administration	prof. dr hab. Jerzy Zajadło	Anna Kalahur	58 523 28 92	anna.kalahur@ug.edu.pl	2057/WPIA	https://prawo.ug.edu.pl/studenci/szkola-doktorska-przy-wpia
Doctoral School at the Faculty of Management	dr hab. Bartosz Marcinkowski, prof. of the University of Gdańsk	Magdalena Dobrowolska	58 523 14 32	magdalena.dobrowolska@ug.edu.pl	121/WZ	https://wzr.ug.edu.pl/wydzial/dziedkanat/studia-iii-stopnia



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