Information regarding medical examinations

Doctoral students who work or will work under harmful conditions or with hazardous materials/agents (first year upon entering the education, and other PhD students when the date of examination expires) should collect a referral for a medical examination from the Doctoral School's Administration Office. This procedure is **obligatory** for doctoral students who are exposed to harmful agents (a full list can be found in the *Wykaz czynników szkodliwych do badań lekarskich* file). All doctoral school students, who work under harmful conditions or with hazardous materials, but do not undergo a medical examination and submit a health clearance certificate **shall not be allowed** to work in the lab and may be deleted from the doctoral students' list.

Once you receive a referral issued by the Doctoral School's Administration, you should immediately, with the help of your supervisor, fill out the physical, chemical, biological, and other conditions/agents that you are exposed to while working as a doctoral student, and obtain the supervisor's approving signature. Such a document should be promptly returned to the Doctoral School's Administration Office in order to be stamped and signed by the issuing authority. Only then will your referral be valid.

A scan of your referral, which will include your first/last name and phone number, shall be sent by the Doctoral School's Administration Officer to the medical facility via email. You will be then contacted by phone with a possible date of an exam appointment. The medical facility is obligated to schedule an appointment and complete the visit within 7 days with from the day you are contacted over the phone. After you complete your medical examination in such a manner, you will be issued two identical certificates, one of which stays with you, and the other must be submitted to the Doctoral School's Administration (an original document –copies/scans only will not be accepted).

Medical facility for examinations:

Copernicus Podmiot Leczniczy Sp. z o.o., Wałowa 27, 80-858 Gdańsk

Note:

- medical examinations in the above-mentioned facility are free of charge for doctoral students with a valid and correct referral;
- you are not allowed to undergo a medical examination at any other medical facility than the above-mentioned institution, to which you will be referred to by the Doctoral School's Administration;
- an authorised Doctoral School's Administration Officer from the Doctoral School at the Faculty refers PhD students to medical examinations; your supervisor or other Faculty staff are not supposed to sign your document as the referring person;
- you are not allowed to alter or include additional conditions/agents other than the ones recorded in the list;
- doctoral students who work in front of a monitor for fewer than 4 hours a day and/or are not exposed to any harmful conditions from the list are exempt from the obligation of undergoing a medical examination;
- doctoral students are not exposed to vocal effort while conducting classes in the number of hours specified in the education programme as part of the didactics/apprenticeship.